

April 28, 2020 Minutes
Intergroup Representatives Meeting
Zoom Meeting

- 6:30 *Opening. Host lays out Zoom settings for Representatives.
*IR sign-in; Quorum certification.
*Serenity Prayer.
*Conference Approved Literature: Courage to Change, April 16th (Suze)
*We Are But Trusted Servants (Board)
*Introductions
 -Intergroup Representatives
 -Intergroup Board
- 6:35 *Approval of January IR Minutes
 -Motion to accept minutes
 -Motion seconded.
 -Host instructs Members how to vote using their blue virtual hands.
 -Motion passed. Approved (15); Opposed (0); Abstained (2).

Reports

Administrative Report (JL)

- 6:40 *The Intergroup office was closed as of 3/16. Our building remains open.
*The board (current and former), the office manager, and volunteers have been working to restore our normal services.
*Volunteer phone is back up. It uses same phone# 212.941.0094. It is answered-during office hours.
*As of early March, the literature was well stocked.
*Literature is available for purchase. We will ship to members. We have posted free downloads from WSO.
*A new laptop and a new tablet were purchased for volunteer use and literature orders.
*We are focusing on keeping us all connected.
*Two recent developments have helped.
-We added two new members to the Board.
-A fellow helped us create our virtual meeting list. Meret helped with this project and will share about other website issues.

Website Issues (MO)

- 6:45 *We worked to convert our list of physical meetings into a list of the meetings that converted to a virtual set up. We used our core list and researched how other 12 step programs were making the transition.
*Revamped the website.
 -Access virtual meetings.
 -Have groups add their meeting to the virtual list.
 -Safety Kit Button: advise of best practices to stay safe on the web.
 -Convert top of the Home page to serve as a message dashboard.
*First update to the website in the last ten years.

Treasurer's Report (BS)

6:50 *We had a \$10k surplus of cash at the end of 2019. There was a transfer of \$8k made toward the end of 2019 from a Bequest to the general fund to help meet expenses that was approved by the Board and IRs. During January and February cash flow remained stable with a remaining 10K of cash flow due to donations and possible timing and booking of expenses. During mid-March due to the coronavirus pandemic cash flow dipped to a little more than \$4k due to no literature sales and decreased donations. As of 4/27 the current cash account is showing \$6.8k due to increased donations. The Savings Account still holds the full 3 ½ months of Prudent Reserve in the amount of \$21k. We have \$47k in savings which includes the Prudent Reserve.

6:55 7th Tradition Break

Breakout Session (IR, Board)

7:00 -What are the 3 Top issues being faced by your group during this time of isolation?
-Return from breakout rooms. Share by raising hand in Chat.

7:10 First group

1. How the group can pay for Zoom.
2. How to maintain clear communications with the large group.
3. Using phone conferences on web.
4. How to guard anonymity while collecting funds.
5. Having difficulty getting literature.
6. Group may look into an email account and using Zell.

7:16 Second Group

1. Certain members are taking initiative for setting up and maintaining virtual group.
2. Concerned about security issues on web.
3. Suggested using the Chat as a way to connect sponsors and sponsees
4. Meeting is getting less newcomers.
5. Business meeting issues, look into Venmo, donate to Al-Anon.

7:21 Third Group

1. Domination; individuals taking over the group.
2. Collecting issues with Venmo
3. Still having to pay rent to their physical location.
4. Cross talk and privacy issues.
5. Want to learn more about virtual best practices

7:26 Fourth Group

1. Faced problems setting up meeting.
2. Members want to call in.
3. Working to establish routine.
4. Difficult to maintain rotation of Service.

Discussion (the Board, IRs)

- 7:31 *Phone list can be created using the Chat. (Host)
*Use Google Doc to share phone list.
*Safety in Chat should be considered.
*Group email can be used to share any important information.

Old Business

- 7:34 *Tote bag fundraiser on hold until July.
*Website Issues.
*Group Meeting Re-registration, on hold, will resume before July IR meeting.
*Board Appeal: Only criterion for joining the Board is that you be a member of Al-Anon for two years. Please sit in on the next Board meeting to get an idea of what happens at a board meeting. Reach out to us at info@nycalanon.org and we'll include you in the emails regarding agenda and zoom details, for our next virtual board meeting, scheduled for May 11th.

New Business

- *Fundraising in the virtual age. See Breakout feedback above.
- 7:39 *Board Appeal (JB)
- 7:42 *Future Steps (Board, Host).
-Explore if Intergroup might look into getting an Enterprise account.
-Develop seminar and instruction for members on virtual issues. Coordinate with Area and District resources.
-Post all Intergroup Zoom meetings details. Virtual meetings like all physical meetings should be registered with WSO.

Announcements

- *Next Board meeting will be Monday, May 11, 2020 via Zoom.
*Next Share A day will be Saturday, May 30, 2020 via Zoom.
-Next Intergroup Representative Meeting will be Tuesday, July 28th, 2020 via Zoom.
- 7:52 Motion to Close, Meeting Close & Serenity Prayer.

DRAFT